

Application Toolkit - Virginia Redistricting Commission

The application process to serve as a citizen commissioner on the Virginia Redistricting Commission is open until December 28. With the holidays upon us, this time is going to fly!

If you are thinking of applying, start now. If you're on the fence, we encourage you to go for it! If you're ineligible or unable to serve, think of people in your orbit who would be right for this role and share the application information with them. Don't forget, you need three letters of recommendation to apply, so don't wait!

Click here for application materials.

Click here for more information on eligibility requirements.

Click here for FAQs.

Need help with your application? Just email us at info@nbnro.org and we'll gladly lend a hand.

All backgrounds are encouraged to apply! In order for the commission to do its job effectively, applicants need to reflect the state's racial, ethnic, gender, and geographic diversity.

You don't need to have data analysis skills or experience with mapping software to be qualified. The best commissioners are going to care that communities are fairly represented by district maps — citizens who are involved in their local communities and who are good at listening to others.

Need a letter of recommendation? We can help.

According to the job recruitment website **Indeed**, your letter of recommendation should include five items:

- 1. A brief introduction that states who you are, your relationship to the applicant and your personal experience or expertise.
- 2. An overview of the applicant's strengths as you've experienced them and as they relate to the recipient.
- 3. A personal story that elaborates on one to two traits the applicant possesses.

- 4. A closing statement that summarizes why the individual you are recommending would be a good fit for the opportunity.
- 5. A signature that includes your name and contact information.

As the one asking for the letter, it would help if you also provided the writer with an up-to-date resume and job description to give them a full understanding of your experiences and achievements.

For additional tips, <u>Indeed has a great primer</u> on what goes into an effective letter -- including formatting, a template and examples of different types of letters.

We hope you'll apply or find someone else who is awesome and willing to put their name in the applicant pool. Email us at info@nbnro.org and we will be happy to help.